

Hui 'O Hawai'i of Yuma

Constitution & Bylaws

Approved January 14, 2007
By a quorum of general membership of
Hui 'O Hawai'i of Yuma

Board of Directors

President Frank Oana
Vice President..... Cathy Ah Yo
Secretary/Treasurer.....Cookie Pearson
Director Ed Namahoe
DirectorDiane Spencer

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ARTICLE I NAME

Section 1: The name of the organization shall be **Hui 'O Hawai'i of Yuma**.

ARTICLE II PURPOSE AND OBJECTIVES

Section 1: This is a non profit organization with the primary purpose as a 501(c) (3), to raise funds for scholarships, charitable organizations or scientific programs. The purpose is, exclusively, for social purposes and not for any political or profitable purpose. All funds in excess of those necessary to pay lawful expenses shall be used for charitable, educational or scientific purposes within the purview of the Internal Revenue Code governing charitable, unincorporated societies and no other purposes whatever.

Section 2: **Hui 'O Hawai'i of Yuma** was formed to promote the Hawaiian culture with meetings, social events and luaus, and to spread and share that beautiful Hawaiian "Spirit of Aloha" (Spirit of Love) with others.

Formed in this "Spirit of Aloha," **Hui 'O Hawai'i of Yuma** is a social club for Hawaiians and all others interested in Hawai'i and/or the Hawaiian culture. **Hui 'O Hawai'i of Yuma** seeks to continually promote the Hawaiian culture and provide social activities in the "Spirit of Aloha" (Spirit of Love). The goals of **Hui 'O Hawai'i of Yuma** are:

- (a) Promote Hawaiian heritage, culture and native customs among members and others in the Yuma community.
- (b) Conduct fund-raising activities to provide scholarships, and other community services.
- (c) Provide Hawaiian food/craft booths and entertainment at city/civic functions.
- (d) Host annual luau with Hawaiian entertainment to display the Hawaiian "Spirit of Aloha" to the people of Yuma.
- (e) Conduct raffles for donated prizes as deemed appropriate by the Board of Directors and membership.

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- (f) Provide programs promoting Hawaiian heritage, culture and entertainment at various city/civic community event and local schools.
- (g) Conduct yard sales with proceeds donated to charitable causes established by the Board of Directors and membership.

ARTICLE III MEMBERSHIP

Section 1: Application for membership shall be open to any persons that support the purpose statement in Article II, Section 2. Continuing membership will be contingent upon members remaining up-to-date on membership dues. Membership dues are payable by July 1st of each year and will be charged as follows:

- (a) Ohana (same household) – \$30 per year (two adult votes per household, to include adult students under age of 24)
- (b) Single – \$20 per year (1 adult vote)
- (c) Winter Visitors – \$20 per year (2 adult votes)
- (d) Active Duty Military (E-6 & above) – \$10 per year (refer to Section 1a)
- (e) Active Duty Military (E-5 & below) – Free (refer to Section 1a)

Section 2: All paid members shall have the following advantages:

- (a) Voting privileges
- (b) Receipt of a monthly newsletter
- (c) Business and personal advertising available in newsletter
- (d) Social events (dinners, luaus, picnics, potlucks, etc.)
- (e) Hawaiian culture courses (hula – nominal fee, ukulele, singing, arts and crafts)

Section 3: The Board of Directors shall have the right to deny or terminate the membership status of any member for cause

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Section 4: The Board shall have the authority to establish and define nonvoting categories of membership.

ARTICLE IV GENERAL MEMBERSHIP MEETINGS

Section 1: The date, time and location regular monthly meetings shall be set by the Board of Directors.

Section 2: Special meetings may be called by the Board of Directors as deemed necessary or by petition signed by ten percent of the voting members.

Section 3: Notice of each meeting shall be given to each voting member and friends via regular mail or e-mail, not less than seven days prior to the meeting.

Section 4: A quorum of **Hui 'O Hawai'i of Yuma** members shall constitute a quorum for any meeting. A quorum consists of 12 or more voting members to include three Board Members.

ARTICLE V BOARD OF DIRECTORS MEETINGS

Section 1: The **Hui 'O Hawai'i of Yuma** Board of Directors shall meet at least monthly, at an agreed upon time and place selected by the President.

Section 2: A quorum is established when three of the five Board members are present at a Directors meeting.

Section 3: An official Board meeting requires that each Board member have notice a minimum of one week in advance.

ARTICLE VI ELECTIONS, TERMS OF OFFICE AND VACANCIES

Section 1: There shall be five officers on the **Hui 'O Hawai'i of Yuma** Board of Directors, acting in the following capacities: president, vice president, secretary/treasurer and two directors. Board positions are elective and strictly voluntary; board members receive no compensation.

Section 2: The Board of Directors is responsible for policies and direction of the **Hui 'O Hawai'i of Yuma**.

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- Section 3:** The five Board members shall be elected by majority vote of the voting representatives of the general membership.
- Section 4:** Board members shall serve a term of two years. The president, secretary/treasurer and one director shall be elected in any even year. The vice president and one director shall be elected in any odd year.
- Section 5:** No board member shall serve more than two consecutive terms of same office.
- Section 6:** In the event of an unexpected vacancy in the office of president, the vice president shall automatically fill the vacancy. A current director shall then fill the office of vice president. The board shall, from a list of volunteers, appoint a member of the **Hui 'O Hawai'i of Yuma** to fill any other vacancy in any office for the balance of the term.
- Section 7:** Resignation, Termination and Absences. Resignation from the **Hui 'O Hawai'i of Yuma** Board of Directors must be in writing and received by the secretary. A board member shall be asked to resign if he or she has three unexcused absences from board meetings during any consecutive twelve-month period. A board member may be removed for cause by a majority vote of the remaining directors.

ARTICLE VII

DUTIES OF OFFICERS AND BOARD OF DIRECTORS

- Section 1:** The president shall convene regularly scheduled meetings and shall preside or arrange for other members of the executive committee to preside at each meeting in the following order: 1) vice president, 2) secretary/treasurer.
- Section 2:** The vice president shall chair committees on special subjects as designated by the board.
- Section 3:** The secretary/treasurer shall be responsible for keeping records of board actions, including the taking of minutes at all meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each member and assuring that complete and proper **Hui 'O Hawai'i of Yuma** records are maintained. The secretary/treasurer shall also chair the finance committee, assist in the preparation of the budget, help develop fundraising plans and make financial information available to board members and the public. At the end of his/her term of office, he/she shall deliver to his/her successor all books, papers, records and any such other

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articles belonging to the **Hui 'O Hawai'i of Yuma** as may be in his/her possession within fourteen (14) days of leaving office.

Section 4: Special meetings of the board shall be called upon the request of the president or two board members. Notices of special meetings shall be sent out by the secretary/treasurer to each board member.

ARTICLE VIII COMMITTEES

Section 1: The president, with the approval of the Board of Directors, shall appoint, from available member volunteers, individuals to fulfill the following **Hui 'O Hawai'i of Yuma** positions:

- (a) Public relations chair
- (b) Entertainment coordinator
- (c) Events coordinator
- (d) Scholarship chair
- (e) Membership coordinator
- (f) Newsletter editor
- (g) Webmaster
- (h) Sponsorship coordinator

Section 2: Individuals acting in the capacities of chairperson, coordinator, newsletter editor or webmaster must be an active **Hui 'O Hawai'i of Yuma** member in good standing.

Section 3: From time to time, the president, with approval of the Board of Directors may appoint, from available member volunteers, key persons or committees as necessary.

ARTICLE IX AMENDMENTS

Section 1: General Membership must be notified via mail or email of all Amendments.

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Section 2: These bylaws may be amended when necessary by a quorum vote of the voting general membership.

ARTICLE X ORDER OF BUSINESS

Section 1: The following shall constitute the order of business of the organization

Call to Order
Pule (Prayer)
Pledge of Allegiance
Hawai'i Pono'i (Hawaii State/National Anthem)
Roll Call of Officers
Acceptance of the Minutes of the Previous Meeting
Secretary's Report
Treasurer's Report
Vice-President's Reports
President's Report
Election of Officers and Directors (when applicable, at an annual meeting of the general membership)
Unfinished Business
New Business
Announcements
Closing Pule (Prayer)
Hawai'i Aloha
Adjournment

ARTICLE XI RULES OF ORDER

Section 1: The rules of order contained in the latest edition of the publication "*Robert's Rules of Order*" shall govern the deliberations of the **Hui 'O Hawai'i of Yuma** in all cases to which they are applicable and in which they do not conflict with the **Hui 'O Hawai'i of Yuma** bylaws.

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ARTICLE XII DISSOLUTION

Section 1: Upon dissolution of the **Hui 'O Hawai'i of Yuma**, the Board of Directors shall, after paying or providing for the payment of all liabilities of the association, dispose of the assets to organizations operated for charitable, educational or scientific purposes and who qualify as exempt corporations or association within the Internal Revenue Code.